



Approved by PTBC 6/6/2023

Allen Reedy

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING**

Date: May 16, 2023

Time: 7:00PM

Location: Each of the Committee Members and the Guests Participated Utilizing the ZOOM Videoconferencing Platform or by Phone Conference

Attendance: Bob Jefferson, John Maher, Mike Rademacher, Jim Feeney, Rob Behrent, Peter Martini, Brett Lambert, Paul Schlichtman

Absent: Allen Reedy,

Guests: David Steeves, Monique Rice,

Vice Chairman Lambert called the meeting to order at 7:03 pm.

TOWN YARD

Mr. Steeves did a photo update of the project showing the following: Building E - unknown tank out front 4/26, admin office skylights 5/3-5/5, maintenance bay, dispatch, breakroom and site/curb install 5/12. Building E exterior binder install, exterior finish and exterior signage 5/16. Building A facilities workshop 5/12 and kitchen/conference room 5/15.

Mr. Steeves then gave an update of the following progress: Furniture to be delivered starting next week, TCO has been obtained for moving in furniture only, elevator work ongoing with inspection scheduled for next week and unknown tank continues to be investigated. Windows in Building A are going to be tested to specs agreed upon between project team and GC. Lengthy discussion held on window retesting and baseline standards with more to follow.

Ms. Rice presented the following change orders for approval:

CCR85 - Losordo premium time- \$10,167.00. - Zero cost to town budget

CCR98 - Replenish PRs \$77,792.00. - Zero cost to town budget

A motion to approve the 2 change orders was made by Mr. Maher and seconded by Mr. Jefferson. Motion passed unanimously on a roll call vote, 8-0.

Ms. Rice presented the following invoice:

- Commodore Builders - Requisition #24 - April 2023- \$1,397,753.93

Motion was made by Mr. Maher and seconded by Mr. Martini to approve 1 invoice totaling \$1,397,753.93 Motion passed unanimously on a roll call vote 8-0

Ms. Rice reviewed the Budget Allocation log and said there was no change. Contingency change log for the CM is \$133,019 into their fee. The CR log has \$438,347 remaining.

Mr. Steeves presented a list of potential VE for phase 2 from Commodore in the event of budgeting shortage. Discussion held about this memo and it was decided that it was premature at this time.

A motion was made by Mr. Maher, seconded by Mr. Feeney to task the project team with having the GC provide the committee with options in VE and/or reduced scope to maintain the current budget. Motion passed unanimously on a roll call vote 8-0

Mr. Maher noted that because Mr. Sydney was not present that we would be discussing amendments to the W & S and Sydney Project Manager contracts at our next meeting.

CENTRAL SCHOOL

Mr. Feeney updated the committee that he and Mr. Behrent continue to meet with the OPM, GC and mechanical subs in hopes of closing out project. There continues to be HVAC and balancer problems and they are trying to determine which are project responsibility and which are maintenance issues.

Mr. Feeney presented the following invoice:

- Vertex - Invoice #0199914 - April 2023 OPM services- \$507.50

Motion was made by Mr. Maher and seconded by Mr. Jefferson to approve 1 invoice totaling \$507.50 Motion passed unanimously on a roll call vote 8-0

Motion was made by Mr. Maher, seconded by Mr. Martini to approve the minutes of the May 2, 2023 meeting. Motion passed on a roll call vote 8-0

Whereupon a motion was made by Mr. Maher seconded by Mr. Jefferson to adjourn at 8:32 PM and it was unanimously voted.

NEXT MEETING - TUESDAY JUNE 6, 2023 - 7:00 pm

Respectfully Submitted,
Robert Jefferson